

# Member Information Service

## Cabinet Grants Decisions – 26 February 2019

The following decisions have been made by the Cabinet Grants Panel at their meeting held on 26 February 2019 and will come into effect at 10.00 a.m. on Thursday 7 March 2019 unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or email ([committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk)) in addition to making a written request to the Monitoring Officer, Tom Clark.

### Cabinet Grant Panel decisions –

1. That a Facility Grant of £13,250 be granted to Chapelfields Residents' Association, Cuckfield to fund improvements to play area at Chapelfields, Cuckfield.
2. That a Facility Grant of £50,867.98 be granted to Branch Line toward the costs of constructing the Branch Line Learning Centre at Beech Hurst Gardens, Haywards Heath.
3. That a Community and Economic Development Grant of £4,803.75 be granted to 4 Sight Vision Support to fund outreach low vision assessments.
4. That a Community and Economic Development Grant of £5,000 be granted to Bentswood Community Partnership, Haywards Heath to fund their Youth Engagement Project.
5. That a Community and Economic Development Grant of £1,000 be granted to Disability Access East Grinstead and District to provide Advice on disability matters and a free loan service on equipment.
6. That a Community and Economic Development Grant of £4,800 be granted to East Grinstead Tennis, Squash and Racketball Club, East Grinstead to fund extra-curricular sporting activities for children and young people.
7. That a Community and Economic Development Grant of £560 be granted to East Grinstead Town Action Group, East Grinstead to fund equipment and Hi-Viz wear for their volunteer litter pickers in addition to administration costs.
8. That a Community and Economic Development Grant of £5,000 be granted to East Grinstead Town Council to fund the East Court Live events and 250th Anniversary celebration.
9. That a Community and Economic Development Grant of £1,843 be granted to Friends of Burgess Hill Green Circle Network, Burgess Hill to fund the Wild about Mid Sussex event.
10. That a Community and Economic Development Grant for Haywards Heath Town Council be **deferred** until the next round of funding in order to maximise the current Community and Economic Development budget, given that the event does not take place until autumn.
11. That a Community and Economic Development Grant of £5,000 be granted to Hurst Festival, Hurstpierpoint to fund a Music Club at the Court Bushes Community Centre.
12. That a Community and Economic Development Grant is **not** granted to Hurst Festival, Hurstpierpoint due to the organisation having an already approved grant.
13. That a Community and Economic Development Grant of £5,000 be granted to Hurstpierpoint and Sayers Common Parish Council to fund the purchase of furniture and equipment for Court Bushes Community Hub.
14. That a Community and Economic Development Grant for Lindfield Arts Festival, Lindfield be **deferred** until the next round of funding.

15. That a Community and Economic Development Grant of £2,000 be granted to Pericles Theatre Company (Hoathly Hill Trust Ltd) to fund theatre performances by people with learning disabilities.
16. That a Community and Economic Development Grant is **not** granted to Smart Dog Education, Haywards Heath as the organisation has no track record and activities that they intend to carry out are already being undertaken by another long established charity who are also contracted by West Sussex County Council to do so.
17. That a Community and Economic Development Grant of £2,569 be granted to St Peter and St James Hospice to fund the purchase of an air conditioning unit.
18. That a Community and Economic Development Grant of £3,000 be granted to West Sussex Mediation Service to fund the provision of free mediation service for Mid Sussex residents.
19. That a Community and Economic Development Grant of £3,500 be granted to Experience Mid Sussex to fund a Digital PR programme.
20. That a Community and Economic Development Grant of £1,500 be granted to South of England Agricultural Society to contributed to the funding of the Young Craftsman of the Year competition.

## Decisions made by Cabinet Members

The following decisions have been made by the Cabinet Members and will come into effect at 10.00a.m. on Thursday 7 March 2019, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk), in addition to making a written request to the Monitoring Officer, Tom Clark.

### Proposed Fees and Charges in Environmental Health 2019/20

The Cabinet Member for Community approved the schedule of fees and charges set out in Appendix 1 of the report, to take effect from 1<sup>st</sup> April 2019.

### Proposed Core Charges for Outdoor Leisure Operations 2019/20

The Cabinet Member for Service Delivery approved the setting of Outdoor Leisure Facility Charges for the period 1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020.

### Proposed Core Charges for Indoor Leisure Operations 2019/20

The Cabinet Member for Service Delivery approved the setting of Indoor Leisure Facility Charges for the period 1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020.

**Copies of the documents are attached to this email. In due course, the document will be an Executive Decision which can be found [here](#).**

## Committee Meetings

**Please note that all meetings start at 7.00 pm in the Council Chamber, unless otherwise stated.**

### **FEBUARY 2019**

27 February – Council

### **MARCH 2019**

4 March – Standards Committee @ 6pm

- 6 March – Scrutiny Committee for Community, Housing and Planning
- 11 March – Cabinet @ 4pm
- 12 March – Scrutiny Committee for Leader, Resources and Economic Growth
- 19 March – Licencing Committee @ 5:30pm
- 20 March – Scrutiny Committee for Customer Services and Service Delivery - **Please note change of date from 13 March.**
- 27 March – Council

**PLANNING COMMITTEES**

**FEBUARY 2019**

28 February – Planning Committee B

**MARCH 2019**

- 14 March – Planning Committee A
- 26 March – District Planning Committee @ 2pm - **Please note change of date from 21 March.**
- 28 March – Planning Committee B

**Agendas – Items to be considered**

**Council – 27 February 2019**

Recommendations from Cabinet - 11 February 2019
Corporate Plan and Budget 2019/20

**Planning Committee B – 28 February 2019**

<b>Recommended for Approval</b>
<p><b>DM/18/3627 - Land North of Maple Drive, Burgess Hill, West Sussex, RH15 8DJ</b> - The erection of a new Church and Community Facility including all associated external works forming car, motor cycle and cycle parking and associated hard and soft landscaping - <a href="https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=PEJ77RKT0DH00">https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=PEJ77RKT0DH00</a></p>
<p><b>DM/18/4002 - 7 Hickmans Close, Lindfield, Haywards Heath, West Sussex, RH16 2PS</b> - Two-storey side and single-storey rear extensions to form accessible bedroom suite and therapy room with en-suite bathroom over. Enlargement of kitchen and living areas plus conversion of existing garage to form enlarged detached annexe - <a href="https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=PFXCUIKT0DA00">https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=PFXCUIKT0DA00</a></p>

**DM/18/4746 - Land At Rear Of Chippendale, Gatehouse Lane, Burgess Hill, West Sussex, RH15 9XD** - Variation of condition 2 of DM/17/0537 to amend the position of the dwelling and repositioned rooflights and solar panels on front (NW) and rear (SE) elevations -

[https://pa.midsussex.gov.uk/online-](https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PISOB8KT0CP00)

[applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PISOB8KT0CP00](https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PISOB8KT0CP00)

**Recommended for Refusal**

**DM/18/2702 - Land Rear Of 5 High Street, East Grinstead, West Sussex, RH19 3AG** -

Proposed 1x detached 2 storey dwelling and 1x detached 3 storey dwelling (with landscape gardens), within a walled Victorian garden - [https://pa.midsussex.gov.uk/online-](https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PBAG6TKT07E00)

[applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PBAG6TKT07E00](https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PBAG6TKT07E00)

**DM/18/4821 - Land To The East Of Yew Tree Cottage, Wallage Lane, Rowfant, West Sussex, RH10 4NG** - Retention of Cabin for residential purposes for a temporary period of one year -

[https://pa.midsussex.gov.uk/online-](https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PIWMQPKT0DA00)

[applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PIWMQPKT0DA00](https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=PIWMQPKT0DA00)

### **Standards Committee – 4 March 2019**

Standards Committee Annual Report for 2018

### **Scrutiny Committee for Community, Housing and Planning – 6 March 2019**


Equality and Diversity Progress Report 2018.

Review of the Housing Allocation Scheme.

## **Member Development Learning**

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

**PLEASE NOTE THAT THE TRAINING SESSION BOOKED FOR 5 MARCH 2019 HAS BEEN CANCELLED.**

Date & Time	Training Event	Indicator
<p style="text-align: center;"><b>NEW DATE</b></p> <p style="text-align: center;"><b>21 March 2019 @ 10.00am – 12 noon (Committee room)</b></p>	<p style="text-align: center;"><b>Gypsy and Traveller Incursions</b></p>	

### **Gypsy and Traveller Incursions**

Following a number of Gypsy and Traveller incursions within the District during the Summer of 2018, this session will provide Members with information on how to report concerns and what action can be taken against illegal encampments, including the responsibilities of the Council and the Police.

Please confirm your attendance at [antisocialbehaviour@midsussex.gov.uk](mailto:antisocialbehaviour@midsussex.gov.uk). Please note that numbers will be limited due to the size of the room available, but we plan to run another session soon after the local elections for new members and for those unable to attend the first session.

## **Information and News**

### **Update on Licensing Dog Boarding Franchises in the Mid Sussex District Council Area**

Under the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 the Council are required to licence dog boarding premises which includes people offering their services to board dogs in their private homes as a business. This does not affect arrangements where a neighbour or family member looks after dogs during a holiday or similar period.

Dog Boarding Franchises are a popular variant of home boarding. Where a Head Office of the franchise will advertise premises where dogs can be boarded (these sites are known as ‘host premises’). The head office and the host premises can be located anywhere within the country and the dog owners can book through the franchise company for one of the host premises to home board the dog. At this time there are six potential premises in the MSDC area.

Since October 2018 there has been some debate on whether the host premises needs to be licenced if the Dog Boarding Franchise has a licence. In effect would they come under the umbrella of the Franchisee’s licence?

Mid Sussex District Council has obtained Counsel’s opinion on this. Counsel’s opinion is that, the Dog Boarding Franchise and the host premises need to have separate licences as they both meet the activity and business test detailed in the regulations.

Accordingly the Licensing Team will be advising such businesses that any premises in the district providing dog boarding using this model will be required to be licensed independently from the franchise head office.

### **MSVA - E-Bulletin**

Please find the latest edition of the Mid Sussex Voluntary Action E-Bulletin [here](#).

## News Releases

For further information or copies of the press releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

26 February 2019 - [Swishing success for eco-friendly fashionistas](#)